



# Moving Tips

## 4 WEEKS BEFORE

- Establish a moving expense log
- Reserve a truck or contract a moving company
- Send out address change notifications
- Collect your Vital Records (medical, insurance, DMV, school, tax, etc.)
- Identify items you will be moving (have a garage sale and/or donate the remainder)

## 3 WEEKS BEFORE

- Procure boxes & other packing materials (if applicable)
- Begin packing seldom used items
- Make travel/hotel/car reservations
- Arrange for service of automobiles

## 2 WEEKS BEFORE

- Plan for special needs of infants & small children
- Consult a veterinarian about pet transportation
- Cancel any home delivery service(s)
- Schedule disconnection dates for all utilities & other services
- Transfer bank accounts to your new area
- Recruit some help for moving day (if applicable)
- Set aside items you will need when you arrive at your new home
- Begin serious packing/storage of remainder of household

## 1 WEEK BEFORE

- Pick-up items you've loaned out or have had serviced
- Return borrowed items (including videos, library books, etc.)
- Transfer prescriptions to pharmacy in new area
- Drain fuel from power equipment and dispose of other flammable material
- Use up food on hand
- Defrost refrigerator & freezer
- Pack a travel kit

## ON MOVING DAY

- Carry enough cash or travelers checks to cover cost of moving & initial living expenses
- Inventory all items & boxes as they are loaded onto the truck
- Walk through the house, checking closets & other storage areas
- Lock all windows & doors
- Check that all appliances are off & leave refrigerator/freezer door ajar
- Leave a note so that the next occupant can reach you
- Leave all keys needed by new occupant
- Turn off lights & heat
- Notify neighbors/police that the premises are vacant



# Countdown to Moving Day Checklist

## BEFORE THE MOVE

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### Arrange for new movers:

Moving Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Arrange for the utilities in your new home:

*Hydro*

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Contact: \_\_\_\_\_

*Heating*

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Contact: \_\_\_\_\_

*Water*

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Contact: \_\_\_\_\_

*Television*

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Contact: \_\_\_\_\_

*Internet*

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Contact: \_\_\_\_\_

## BEFORE THE MOVE (con'd)

	YES	NO	N/A
Be sure to arrange for a fire insurance policy on your new home.			
Arrange for dentist, doctor or any other specialist to be informed and, if necessary, transfer any medical records to new location.			
If necessary, transfer school records.			
Notify Post Office of address change and ensure mail is forwarded.			
Notify Ministry of Transportation and health insurance of address change for drivers license and health cards.			
Notify companies where you have monthly obligations, ie credit cards companies etc.			
Arrange for all final billing dates for utilities.			
Notify delivery services of change of address, ie newspapers, magazines, clubs etc.			
Notify income sources, ie OAS, CPP, unemployment insurance.			
Others to notify – insurance agents, banks, doctor, dentist, vet, library, accountant, lawyer, broker, health club etc.			

## MOVING OUT

	YES	NO	N/A
Ensure your pets are accommodated during the move.			
Do you need child care on that day?			
Appliances are ready for the move (ie freezer defrosted, stove cleaned)			
Remove all drapes/blinds or rugs if applicable			
Ensure all other items are packed safely			
Has attic been cleared out?			
Have you checked all closets to ensure nothing is forgotten?			
Did you remember to check the backyard and garage?			
Did you lock all doors and windows?			
Did you leave all keys with the appropriate person?			

## MOVING IN

	YES	NO	N/A
Have you picked up all necessary keys? Do they all work?			
Do the locks need to be changed?			
Have you read all meters (water/gas/hydro)?			
Does everything work? (lights, toilets, appliances, locks, windows)			
Are there any damages to the property?			

## NOW THAT YOU ARE SETTLED IN...

	YES	NO	N/A
Double check your moving list, has everything been done?			
Take a walk around the neighborhood, do you know where all the necessary establishments are? (post office, school, grocery store)			
Have you met your new neighbors?			